

Licensure Renewal

Pursuant to 410 IAC 16.2-3.1-2, for the renewal of a license, the director may issue a full license for any period up to one (1) year, issue a probationary license, or deny a license application upon receipt and review of the following requirements:

- The facility shall submit a renewal application to the director at least forty-five (45) days prior to the expiration of the license. The renewal application shall be on a form provided and approved by the division.
- The applicant shall identify direct or indirect ownership interests of five percent (5%) or more and of officers, directors, and partners.
- The applicant shall submit the appropriate license fee. The licensure fee, made payable by check or money order to the Indiana State Department of Health in the amount of two hundred dollars (\$200.00) for the first fifty (50) beds; ten dollars (\$10.00) for each additional bed.
- The director shall verify that the facility is operated in reasonable compliance with IC 16-28-2 and this article.
- The state fire marshal shall verify that the facility is in reasonable compliance with the applicable fire safety statutes and rules (675 IAC).
- If the director issues a probationary license, the license may be granted for a period of three (3) months. However, no more than three (3) probationary licenses may be issued in a twelve (12) month period. Although the license fee for a full twelve (12) month period has been paid, a new fee shall be required prior to the issuance of a probationary license.
- State Form 1714 Application for Renewal of Health Facility License